#### PROCEEDINGS OF THE BROWN COUNTY PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the Brown County Planning, Development & Transportation Committee was held on Monday. September 28, 2009 in Room 161 of the AG & Extension Center, 1150 Bellevue Street, Green Bay, WI

Present:

Norb Dantinne, Bernie Erickson, Mike Fleck, Dan Haefs, Dave Kaster

Also Present: Cathy Williquette, Judy Knudsen, Tom Miller, Chuck Lamine, C

Cole Runge, Jim Wallen, Bill Bosiacki, Matt Hevroth, Tom Hinz

Other Interested Parties

I. Call Meeting to Order:

Meeting called to order by Chairman Bernie Erickson at 7:21 p.m.

II. Approve/Modify Agenda:

> Request to take #'s 6, 7. 9, & 30 – 2010 Pre-Budget Information for Land Information Office, Planning Commission, Property Listing, and Zoning Departments together.

Motion made by Supervisor Fleck and seconded by Supervisor Dantinne to approve the agenda as amended. MOTION APPROVED UNANIMOUSLY

III. Approve/Modify Minutes of August 24, 2009:

> Motion made by Supervisor Fleck and seconded by Supervisor Kaster to approve. MOTION APPROVED UNANIMOUSLY

- 1. **Review Minutes of:** 
  - Planning Commission Board of Directors 7/21/09 & 8/5/09
  - Planning Commission Board of Directors Transportation Subb. Committee, 5/28/09

Motion made by Supervisor Dantinne and seconded by Supervisor Fleck to receive and place on file 1a & 1b. MOTION APPROVED UNANIMOUSLY

#### Presentation:

- Regional Transit Authority Presentation
  - Sample Resolution re: Supporting the formation of the Greater **Green Bay Regional Transit Authority:**

Motion made by Supervisor Dantinne and seconded by Supervisor Kaster to hold until October meeting. **MOTION APPROVED UNANIMOUSLY** 

#### Fred Monique:

#### 3. Advance Quarterly Update:

Mr. Monique presented information relative to Advance's incubation program (attached), stating that 19 companies utilized their services during this year. He reported that 427 jobs have been created in Brown County, with the Advance incubator serving over 200 business start-ups. Monique stated that the Advance Municipal Issues Committee, in conjunction with the chief elected officials in Brown County, have been working collaboratively on state and regional issues to bring before Wisconsin state legislators and senators. Nine of the 12 state legislators and senators have attended, along with 30 local elected officials. Advance has also assisted the Austin-Straubel Airport in the application of small community air service development by providing a Letter of Guarantee for the required \$75,000 private match, and by securing 84 letters of support from the area.

Monique also addressed Brown County Economic Development, presenting a proposal that would transfer marketing and administrative tasks associated with the BC Revolving Loan Fund from the Planning & Land Services Department to Advance, stating it is felt that Advance is more recognizable in the County's economic development arena than the PLS Department. Certain activities/responsibilities would be retained by the County, and others transferred to Advance. (See attachment for details).

Discussion by the committee resulted in a directive that a written contract be prepared. Chuck Lamine stated that the County is supportive of this idea.

(Supervisor Haefs arrived 7:33 p.m.)

Motion made by Supervisor Dantinne and seconded by Supervisor Fleck to direct staff to prepare a written contract with Advance and bring back at the October meeting. MOTION APPROVED UNANIMOUSLY

#### Register of Deeds:

#### 4. **2010 Pre-Budget Information:**

Cathy Williquette was present to address changes and challenges in the 2010 budget year. A Clerk /Typist III position in real estate reception will be eliminated from the Table of Organization. This position was vacated in 2008 and was not filled in 2009.

Williquette explained that the real estate market remains flat, making it difficult to project transfer fees which are based on the sale price of real estate sold. Even though home sales have increased 50% for first time home buyers and an overall increase is anticipated, a great number of sales will be exempt from the transfer fee. She explained that a large percentage of home sales are sell-offs of properties that Fannie Mae and Freddie Mac took back in foreclosure. Since they are government owned, their sales will be exempt from transfer fees. At this time Fannie Mae alone owns 434 homes in Wisconsin which are marketed for sale.

Motion made by Supervisor Dantinne and seconded by Supervisor Fleck to receive and place on file. <u>MOTION APPROVED UNANIMOUSLY</u>

#### 5. Budget Status Financial Report for July 31, 2009:

Cost categories are within budget, with revenue received in excess of costs returned to the General Fund. Revenue is dependent on the housing market, which has decreased activity since 2006.

Motion made by Supervisor Fleck and seconded by Supervisor Haefs to receive and place on file. <u>MOTION APPROVED UNANIMOUSLY</u>

<u>Planning & Land Services</u>: #'s 6,7, 9, & 30 were taken together. <u>Land Information Office</u>

#### 6. **2010 Pre-Budget Information:**

Chuck Lamine, Jim Wallen, & Bill Bosiacki addressed the committee relative to their individual department pre-budget information.

Lamine stated that overall there is a proposed reduction of \$78,000 in salary and fringe benefits coming from the elimination of a Senior Planner position, a person who will lose their job. Lamine explained this is the result of projects which have concluded, i.e. the Environmental Impact Statement for the Southern Bridge, a transportation grant, and a lake grant (Lily Lake). There has been reduction in development activity, regulatory review fees, all which relate to the Senior Planner position. An intern position will be added, and the Sanitary Inspector position which has been vacant, is proposed to be filled because of increased work load.

Zoning Director, Bill Bosiacki, explained that because of increased maintenance of water systems, a request is being made to increase fees from \$11 to \$16.

Policy initiatives were addressed. Due to a reduction in the Local Assistance Planning Program, it is proposed Bay Lake Regional Planning take this over. Other initiatives include coordination of Planning and Land Services regulations, update to Farmland Preservation Plan, and public education.

A 10 year update of air photos will be done by the Land Information Office (\$80,000), funds coming from land records funds and will not be levy dollars.

Jim Wallen reported that the recently purchased GPS equipment has been received and training occurred today. The equipment will increase productivity and the plan is to partner with other County departments and pursue work with the DOT.

Wallen reported there is a movement within the Department of Revenue at the state level to "gut and revamp" the entire taxation system. Instead of having individual town assessors, other options are being discussed.

Motion made by Supervisor Dantinne and seconded by Supervisor Kaster to receive and place on file #'s 6, 7, 9, & 30.

MOTION APPROVED UNANIMOUSLY

#### 7. Planning Commission:

2010 Pre-Budget Information: Refer to #6 above.

8. Budget Status Financial Report for July 31, 2009:

Expenditures to date are at the annual budget allocation, however, reflect a once per year payment for Bay-Lake Regional Planning Commission and Northeast Wisconsin Stormwater Consortium. Lamine added that charges to county departments do not reflect revenue from work performed for the EIS for the Southern Bridge and Arterial.

Motion made by Supervisor Haefs and seconded by Supervisor Fleck to receive and place on file.

MOTION APPROVED UNANIMOUSLY

#### Property Listing:

- 9. **2010 Pre-Budget Information:** Refer to #6 above.
- 10. Budget Status Financial Report for July 31, 2009:

Two employees will be taking voluntary unpaid leave which will reduce salaries and fringe benefit expenses. Land division review revenue will be down until the economy picks up, however, higher revenue than projected from the WDOT corner reimbursement is anticipated.

Motion made by Supervisor Haefs and seconded by Supervisor Dantinne to receive and place on file.

MOTION APPROVED UNANIMOUSLY

#### **UW-Extension:**

11. **2010 Pre-Budget Information:** 

Judy Knudsen reported that the UW-Extension budget will be similar to 2009. There is some savings from publications as many are now available on the web; from a Master Gardner program that is held every two years; and because of four staff who are state employees and required to take 8 days furlough.

Motion made by Supervisor Haefs and seconded by Supervisor Haefs to receive and place on file. MOTION APPROVED UNANIMOUSLY

12. Request for Budget Transfer (#09-78): Increase in Expenditures with Offsetting Increase in Revenue (see attached for description):

This is a request to allocate funds received from Farm Technology Days, leftover revenue (\$2000), provided to the host county to be spent on anything related to professional development, supplies, or travel.

Motion made by Supervisor Dantinne and seconded by Supervisor Kaster to approve. MOTION APPROVED UNANIMOUSLY

13. **Director's Report:** 

An updated Budget Status Report as of 8/31/09 was distributed and is attached.

Judy Knudsen highlighted activities during the last reporting period:

- UW-Extension property has been selected to be part of a Botanical Garden Walk in July 2010. A donation of plants has been received from Schroeder's Flowerland which will be planted by the Master Gardeners.
- A new 4H Club has been created which will focus on math, science, and engineering, specifically the building of robots.
- Three positions will be added through a grant from the Department of Agriculture.
- A Food Security Survey, developed by the Department of Agriculture, will be coordinated with the Green Bay Social Work Professional Students.
   Knudsen agreed to provide results.
- Ag Agent has been working with farmers, who are about one month behind in harvesting silage.

Motion made by Supervisor Dantinne and seconded by Supervisor Kaster to receive and place on file. MOTION APPROVED UNANIMOUSLY

#### Airport:

#### 14. Budget Status Financial Report for July 31, 2009:

Tom Miller reported that as of the end of July all expense accounts are in line with the annual budget. While revenue is under budget, the statement does not reflect the FAA grants for the new snow removal equipment building, or the ARRA project.

Motion made by Supervisor Dantinne and seconded by Supervisor Fleck to receive and place on file. MOTION APPROVED UNANIMOUSLY

#### 15. Director's Report (2010 Pre-Budget Information included):

Director Miller reported that the 2010 budget is basically flat compared to 2009. An Operations Officer position will be unfunded, although left in the Table of Organization. There will be little capital outlay and there is no wish list.

Activities over the last reporting period were highlighted:

- Snow Removal Equipment Building will not be ready for occupancy until October 2010
- North/South runway project is nearing completion
- Roof on the 3<sup>rd</sup> floor of the terminal building is being replaced

Miller addressed the Chicago Bear charter which flew over Lambeau Field during the recent football game, stating that Austin Straubel does not control the air traffic, that it is the responsibility of the FAA. His understanding is that there was no violation of federal regulations.

Motion made by Supervisor Dantinne and seconded by Supervisor Kaster to receive and place on file. MOTION APPROVED UNANIMOUSLY

#### Port & Solid Waste:

#### 16. **2010 Pre-Budget Information:**

Chuck Larscheid distributed Port & Solid Waste 2010 pre-budget information (attached), stating there will be no increase in staff positions, although Brown

County has offered to staff and process Outagamie and Winnebago County's expanded HHW collection program.

On the Port side, the US Corps of Engineers reimbursement rate for dredged material disposal will increase 22 cents per yard to \$5.51.

The Waste Transfer Station Tip Fee will increase by 90 cents per ton to \$38 per ton. This is the 2<sup>nd</sup> year of a 2 year effort to bring Solid Waste operations out of losing money. (See attached report for additional details.)

Motion made by Supervisor Fleck and seconded by Supervisor Haefs to receive and place on file. MOTION APPROVED UNANIMOUSLY

17. Grant Application Review (#09-36): 2010 DATCP Household Hazardous Waste Grant – Request for Approval:

Grant dollars (\$19,000) will be used to supplement funds necessary to provide Brown County's ongoing household hazardous waste program as a supplement to the department's solid waste activities, and will supplement contract to PCI for HHW disposal fees. An additional \$6,500 will be required to be met from department funds, contributions from other sources, and revenue generative activities.

Motion made by Supervisor Dantinne and seconded by Supervisor Haefs to approve. <u>MOTION APPROVED UNANIMOUSLY</u>

18. Grant Application Review (#09-37): 2010 DATCP Prescription Drug Grant – Request for Approval:

This grant (\$4,000) will be used to supplement educational activities associated with prescription drug collections through radio advertising and promotion. A \$3,056 match will be met through existing activities including labor and supplies.

Motion made by Supervisor Dantinne and seconded by Supervisor Fleck to approve. MOTION APPROVED UNANIMOUSLY

- 19. **Incineration Update:**
- 20. Oneida Tribe Waste Gasification Project discussions with Brown County:

Motion made by Supervisor Kaster and seconded by Supervisor Dantinne to suspend the rules and take items 19 & 20 together.

MOTION APPROVED UNANIMOUSLY

Larscheid explained that the Oneida Tribe has proposed a demonstration process which would use waste from the County's waste transfer station. Although details are not complete, Oneida plans to apply for a state grant and Brown County is working on language of support.

Motion made by Supervisor Dantinne and seconded by Supervisor Kaster to receive and place on file #'s 19 & 20.

MOTION APPROVED UNANIMOUSLY

#### 21. Port Area Budget Status Financial Report for July 2009:

An updated report was distributed and is attached.

Motion made by Supervisor Fleck and seconded by Supervisor Haefs to receive and place on file. <u>MOTION APPROVED UNANIMOUSLY</u>

22. Solid Waste Area Budget Status Financial Report for July 2009:

An updated report was distributed and is attached.

Motion made by Supervisor Dantinne and seconded by Supervisor Haefs to receive and place on file. <u>MOTION APPROVED UNANIMOUSLY</u>

#### 23. Director's Report:

Larscheid highlighted the following activities during the last reporting period:

- Port tonnage as of August is down 22% from 2008, coal is down 40%, limestone 30%, with salt showing an increase of 111%. Shipping is done 28%.
- Corps of Engineers will be releasing their dredge material management plan for the Port of Green Bay
- Brown County Planning Commission has been awarded a Wisconsin Coastal Management Program Grant to restart their Waterfront Redevelopment Plan
- The department has been contacted relative to the Emerald Ash borer and a possible staging area for the wood
- Gas to Energy Project at the East Landfill is receiving 70% gas, less than anticipated. The contract is being revisited.
- VandeHei property in Wrightstown continues to be looked at as a possible alternate landfill site
- Fox River clean-up process with a state supervised paper mill funded project to remove and/or cap different areas of the river.

Motion made by Supervisor Dantinne and seconded by Supervisor Kaster to receive and place on file. MOTION APPROVED UNANIMOUSLY

#### Highway:

#### 24. **2010** Pre-Budget Information:

Brian Lamers reported that staffing levels will remain the same in 2010. Other highlights include:

- \$750,000 for capital improvements using unreserved funds for parking lot, fencing, and upgrading of stormwater runoff at the Lange's Corners Shop, and also the parking lot and bin storage at the Duck Creek Shop.
- At this point, the levy will decrease \$211,000 from the previous year due to indirect cost chargebacks, building insurance, IS chargebacks, etc. General maintenance has been reduced in the areas of mowing and brush control, while the winter budget has been increased \$200,000 because of an increase in the price of salt.
- Cost of Highway projects has been increased

Challenges include a loss of storage space for equipment, that the New Franken Shop needs major improvements, along with a concern to maintain level of service. Lamers stated he has been informed that general transportation aides have been increased by \$118,000, not reflected in the projected budget.

Motion made by Supervisor Haefs and seconded by Supervisor Kaster to receive and place on file. <u>MOTION APPROVED UNANIMOUSLY</u>

25. August 2009 Budget to Actual:

Motion made by Supervisor Dantinne and seconded by Supervisor Fleck to receive and place on file. MOTION APPROVED UNANIMOUSLY

26. Ordinance re: Dealing with Revision of Speed Zone on County Highway A, Town of Scott:

Motion made by Supervisor Kaster and seconded by Supervisor Haefs to approve. <u>MOTION APPROVED UNANIMOUSLY</u>

27. Resolution re: Highway Department Change to Table of Organization: Delete (1.0 FTE) Chief Blacksmith and create 1.0 FTE 1<sup>st</sup> Mechanic:

Motion made by Supervisor Dantinne and seconded by Supervisor Haefs to approve. MOTION APPROVED UNANIMOUSLY

28. Director's Report:

A handout was distributed relative to highway employees working over 12 hours (attached).

Motion made by Supervisor Fleck and seconded by Supervisor Dantinne to receive and place on file. <u>MOTION APPROVED UNANIMOUSLY</u>

#### **Highway/Planning Commission:**

- 29. Updates on CTH GV (standing item)
  - a. Road Repair Update on GV with possible action:
    Supervisor Kaster pointed out that there are several areas on County GV which he does not think will last through the winter if they are not repaired. Most are in the southbound lane. Discussion resulted in a suggestion by Supervisor Haefs that Kaster schedule a time to view the sites with Mr. Lamers and report back to committee.

Motion made by Supervisor Haefs and seconded by Supervisor Dantinne to recommend that Supervisor Kaster go with Highway Department staff to review the spots in need of repair and bring back a report in October. <u>MOTION APPROVED UNANIMOUSLY</u>

#### Zoning:

30. **2010** Pre-Budget Information:

(See #'s 6 above)

31. Budget Status Financial Report for July 31, 2009:

Director Bill Bosiacki reported that all categories are at or near budget expectations. Permits and public charges are progressing at the anticipated rate.

Motion made by Supervisor Dantinne and seconded by Supervisor Kaster to receive and place on file. <u>MOTION APPROVED UNANIMOUSLY</u>

32. Resolution re: Opposing Proposed Amendments to Wisconsin Administrative Code Chapter NR115 relating to Shoreland Zoning within the State of Wisconsin:

Motion made by Supervisor Dantinne and seconded by Supervisor Haefs to approve opposition. <u>MOTION APPROVED UNANIMOUSLY</u>

33. Discussion and Action regarding Implementation of the POWTS Maintenance Program:

A Power Point presentation was made by Zoning Director Bill Bosiacki and Assistant Matt Heyworth relative to Brown County POWTS Maintenance Program Options.

Option 1 – Existing system inspection on all 4467 systems recently placed on maintenance program (Determination will be based on SS145.245 completed by CTS-POWTS maintainer.

Option 2 – Brown Sheet – Determination of straight pipe or surface discharge only – no soils review

Option 3 – No action – all systems on maintenance program continue with mailing cards every three years (no determination of failure made)

Implementation Processes include:

- A. Random selection by computer
- B. Pick a municipality or municipalities per year 13 townships, 9 villages, 2 cities 24 total
- C. Soil Survey Analysis based off of poor soils for in-ground systems
- D. By 12/31/2013 POWTS owners must have completed an ESI and returned to BC Zoning
- E. Do all holding tanks and mounds first

After a lengthy discussion by the committee, Supervisor Haefs stated that he was in favor of compliance. Supervisor Kaster expressed concern about the cost, estimated at \$10,000 plus and the time frame. Bosiacki explained that the time frame is simply to get the systems on a maintenance plan, however, if the system is found to be faulty the question is what plan should follow.

Motion made by Supervisor Fleck and seconded by Supervisor Dantinne to suspend the rules and allow interested parties to speak.

MOTION APPROVED UNANIMOUSLY

#### Dave George - 6350 Nero Lane

Mr. George's opinion is that there should be compliance and that it be consistent.

Motion made by Supervisor Haefs and seconded by Supervisor Kaster to return to regular order of business. <u>MOTION APPROVED UNANIMOUSLY</u>

Motion made by Supervisor Fleck and seconded by Supervisor Kaster to recommend Option 2 - Determination of straight pipe or surface discharge only – no soils review.

Further discussion resulted in the suggestion that once there is a determination of failure, the property owner would have one year to repair. Supervisor Kaster did not feel this was enough time. Mr. Heyworth explained the department is looking into potential loan programs through the county for people in need of financial assistance. At this time the Wisconsin Fund will pay 50% for eligible parties.

#### **MOTION WITHDRAWN**

Additional time for compliance was discussed with the suggestion by Supervisor Haefs that the department forward informational letters informing property owners that they are required to have a maintenance plan and that compliance will be required in the future, however, delay inspections for a year or so, allowing time to develop a financial plan.

Motion made by Supervisor Fleck and seconded by Supervisor Kaster to approve Option 1 Option D - that POWTS owners must have completed an ESI and returned to BC Zoning by December 31, 2015 (extended from 2013); and Option 1 Suboption E - that holding tanks and mounds be completed first. MOTION APPROVED UNANIMOUSLY

#### Other:

34. Audit of Bills:

Motion made by Supervisor Fleck and seconded by Supervisor Kaster to approve payment of bills. <u>MOTION APPROVED UNANIMOUSLY</u>

35. Such Other Matters as Authorized by Law: None

Motion made by Supervisor Fleck and seconded by Supervisor Dantinne to adjourn at 11:00 p.m. <u>MOTION APPROVED UNANIMOUSLY</u>

Respectfully submitted,

Rae G. Knippel Recording Secretary

# Advance highlights

### September, 2009 Update.

Incubator: Nineteen (19) companies utilized Advance's incubation program in the fiscal year 2009. Mach IV Engineering & Surveying along with Taboada & Associates grew and needed to take on additional space while adding additional employees. Eighty-seven persent (87%) of the available offices and 25% of the available manufacturing space was occupied at the end of the fiscal year.

<ul> <li>Total number of employees from all current</li> </ul>	t incubator tenants: 118
<ul> <li>Some examples of incubator graduates:</li> </ul>	
<ul> <li>Frozen Code Base (graduated 5/0)</li> </ul>	7): 29
<ul> <li>Famis Manufacturing:</li> </ul>	31
<ul> <li>Industrial Stainless:</li> </ul>	30
<ul><li>* CTI, Inc (now CTW):</li></ul>	49
<ul> <li>Paper Transport:</li> </ul>	170

From these examples alone and our existing incubator tenants, **427** jobs have been created in Brown County. The Advance incubator has served over 200 business start-ups.

*Municipal Issues:* The Advance Municipal Issues Committee, in conjunction with the chief elected officials in Brown County have been working very closely in the last year to collaboratively decide on state and regional issues to bring forth before our Wisconsin state legislators and senators. On June 1, a very successful breakfast session was held to address these issues. Nine of twelve state legislators and senators attended along with 30 local elected officials. White papers we presented on the following topics:

- Develop Port of Green Bay into an Intermodal Facility
- High Speed Passenger Rail for Brown County
- Regional Transit Authority formation
- Proposed south bridge corridor issues
- Prevailing wage rates
- Raising of Tipping Fees
- Stormwater mandates
- Levy limits

Austin-Straubel Regional Airport: Advance assisted in the application of Austin Straubel Regional Airport for the Small Community Air Service Development Grant by:

- Providing a Letter of Guarantee for the required \$75,000 private match
- Securing 84 letters of support from area businesses, governmental agencies, and other stakeholders.

Advance Staff: Fred Monique, Jessica Beckendorf, Lisa Harmann, Cindy Gokey

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To subscribe, contact Cindy Gokey at cgokey@titletown.org

920.496.9010

www.advancegreenbay.org









# Advance

## Brown County Economic Development RLF.

**Proposal:** Transfer marketing and administrative tasks associated with the Brown County Revolving Loan Fund from the Planning and Land Services Department to Advance.

#### Rationale:

- Purpose of revolving loan fund is to stimulate economic development in Brown County through job creation and retention; encourage private investment; and introduction of newer technologies.
  - Advance more recognizable in County's economic development arena than Planning and Land Services Department
- Planning and Land Services Department continues to experience staff reductions associated with tightening County budget.
  - Advance has recently added staff including prior experience in administering revolving loan funds
- · Would provide more visibility for revolving loan fund and is consistent with Advance's stated mission.

#### Activities/Responsibilities Retained by County:

- Loan Approval Board
- Invoicing and collection of Loan Payments
- · Legal actions associated with liquidations and sale of business assets
- Application and associated audits for replenishment of CGDB funds

#### Administrative Activities Transferred to Advance:

- Marketing and Promotion
- Acceptance of loan applications
- · Packaging and preparation for loan committee
- Underwriting activities to ensure applicant fully meets and complies with program requirements
- Prepare approved loan documentation and loan closing
- · Collection activities of outstanding unpaid balances to bring accounts current
- Establish and maintain procedures to ensure compliance with applicable federal law and administrative regulations.
- Issue reports to County Board and other related parties on activities accomplished and of progress achieved.

#### Other Information:

- Advance will receive no additional compensation or implement loan services fees for undertaking these activities.
- The agreement with advance shall be on an annual basis and renewals and or modifications shall be overseen by the Planning Development and Transportation Committee of the Brown County Board.

Advance Staff. Fred Monique, Jessica Beckendorf, Lisa Harmann, Cindy Gokey

Sign

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To subscribe, contact Cindy Gokey at cgokey@titletown.org

920.496.9010

www.advancegreenbay.org





GREEN BAY AREA CHAMBER

IVANCE PEEN BAY AREA MIC DEVELOPMENT

#### A. REGISTER OF DEEDS

## Brown County



305 E. WALNUT STREET
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600
PHONE (920) 448-4470 FAX (920) 448-4449

E-Mail: williquette\_ca@co.brown.wi.us

CATHY LINDSAY WILLIQUETTE CPM

Register of Deeds

September 28, 2009

TO:

Bernie Erickson, Chair

Members Planning, Development & Transportation Committee

FROM:

Cathy Williquette

RE:

Pre-Budget Meeting

1. Significant Changes
Eliminate 1.0 Clerk/Typist III in Real Estate Reception

#### 2. Challenges

Economy – real estate market remains flat and very difficult to project transfer fees which are based on the sale price of real estate sold. In the past month home sales increased 50% for first time home buyers and anticipate an overall increase in home sales in 2010. However, a great number of sales will be exempt from the transfer fee. A large percentage of home sales are sell-offs of properties that Fannie Mae and Freddie Mac took back in foreclosure. They are the largest servicing companies in the US and many homes in Wisconsin are owned by them due to foreclosure. Since they are now government owned their sales will be exempt from transfer fees. Currently, Fannie Mae alone owns 434 homes in Wisconsin and has them all marketed for sale. We still haven't reached our peak with respect to foreclosed filings since the average foreclosure takes 10 to 11 months to complete and they are just coming into title now for filings from 2008.

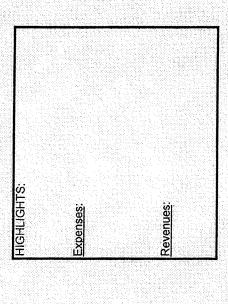
3. Wish List – none

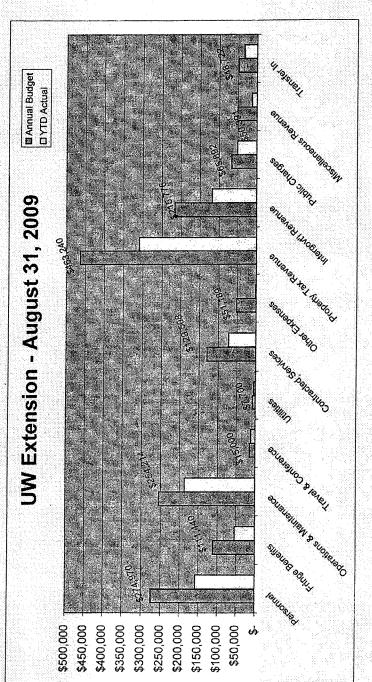




Budget Status Report Brown County UW - Extension

8/31/2009		Annual		£
		Budget		Actual
Personnel	69	274,970	69	157,751
Fringe Benefits	ы	111,440	w	53,804
Operations & Maintenance	ы	254,214	υþ	186,411
Travel & Conference	မှ	15,000	69	11,264
Utilities	ፉን	7,700	69	4,608
Contracted Services	G	129,508	G	71,861
Other Expenses	69	51,189	69	1,437
Property Tax Revenue	<del>()</del>	463,240	69	308,824
Intergovt'i Revenue	69	215,776	69	117,841
Public Charges	69	65,892	တ	50,673
Miscellaneous Revenue	ы	50,391	69	13,081
Transfer.In	<b>69</b>	48,722	ω	33,248





#### **BROWN COUNTY PORT AND SOLID WASTE DEPARTMENT**

2561 SOUTH BROADWAY GREEN BAY, WI 54304 CHARLES J. LARSCHEID

PHONE (920) 492-4950 FAX (920) 492-4957

PORT AND SOLID WASTE DIRECTOR

#### PORT AND SOLID WASTE 2010 PRE-BUDGET INFORMATION

#### GENERAL DEPARTMENT

- No increase in staff positions. Brown County has offered to staff and process Outagamie and Winnebago County's expanded HHW collection programs.
- Replace Department vehicle for \$12,000.

#### PORT

- US Corps of Engineers reimbursement rate for dredged material disposal increased by \$.22 per yard to \$5.51. Therefore Private rates, Out of County also increase.
- Cat Island Construction Agreement with US Corps of Engineers anticipated.

#### SOLID WASTE

- Increase Waste Transfer Station Tip Fee by \$.90 per ton to \$38.00 per ton. This is 2<sup>nd</sup> year of the 2-year effort to bring Solid Waste operations out of losing money.
- Out of County Fee to be determined when needed at actual cost.
- Unrestricted Cash Fund budgeted to lose \$600,000 in 2010.
- Decrease in operating expenses due to moving recycling processing operation to new Outagamie County Single Stream Facility.
- Remodel Recycling Transfer Station Tip Floor to be able to accept and hold more materials at \$80,000.



# Highway employees working over 12 hours

			o 8 <b>-</b> 22-09
Pay			

<u>Date</u>	<u>Name</u>	<u>Hours</u>	<u>Reason</u>
8/12/2009	John Sticka	17	State Bridge Deck Repair
	Dan Karbon	17	State Bridge Deck Repair
	Dennis Kielpikowski	17	State Bridge Deck Repair
	Lanz Michlig	16.5	State Bridge Deck Repair
	Tim Oettinger	14	State Bridge Deck Repair - Signing
	James Sausen	16.5	State Bridge Deck Repair
	Mike Buhr	16	State Bridge Deck Repair
	Terry Noe	16.5	State Bridge Deck Repair
er eller fill and the second of	Jerry Drewiske	17	State Bridge Deck Repair
	Bob Thielke	16	State Bridge Deck Repair
	Dan Drewery	13.5	State Bridge Deck Repair - Signing
	Gary Fontaine		State Bridge Deck Repair - Signing
	Al Heimos		State Bridge Deck Repair
	Mike Jacobs		State Bridge Deck Repair
. The state of	Dick VanLangendon	13	State Bridge Deck Repair - Signing
	Fodd Tilkens	17	State Bridge Deck Repair
Piter (1900 – Perus January, 1916)	Jason Welsing	and the second of the first	State Bridge Deck Repair
8/18/2009 \$	Steve Dantoin	14	Laying out paint lines for painters for EB Roundabout

#### Pay Period 8-23-09 to 9-5-09

<u>Name</u>	<u>Hours</u> <u>Reason</u>
Gary Fontaine	14.5
Paul Ignatowski	15.5 State Bridge Deck Repair
John Sticka	15.5 State Bridge Deck Repair
Dan Karbon	15 State Bridge Deck Repair
Dennis Kielpikowski	16 State Bridge Deck Repair
	15 State Bridge Deck Repair
James Sausen	15 State Bridge Deck Repair
Jon Giese	15 State Bridge Deck Repair
	13.5 State Bridge Deck Repair - signing
	13 State Bridge Deck Repair - signing
	15 State Bridge Deck Repair
	13 State Bridge Deck Repair
	13 State Bridge Deck Repair - signing
Todd Tilkens	15 State Bridge Deck Repair
Paul lonatowski	16 State Bridge Deck Repair
	16.5 State Bridge Deck Repair
	16 State Bridge Deck Repair
	16.5 State Bridge Deck Repair
g Allebert en eller all bet formflet bescheiligen, er an.	16 State Bridge Deck Repair
James Sausen	16 State Bridge Deck Repair
	Gary Fontaine Paul Ignatowski John Sticka Dan Karbon Dennis Kielpikowski Lanz Michlig James Sausen Jon Giese Dan Drewery Gary Fontaine James Margitan Al Heimos Dick VanLangendon Todd Tilkens  Paul Ignatowski John Sticka Dan Karbon Dennis Kielpikowski Lanz Michlig



### Highway employees

working over 12 hours

Jon Giese 16 State Bridge Deck Repair
Dan Drewery 13.5 State Bridge Deck Repair

Gary Fontaine

Jay Welsing

Joe Linskens

Todd Tilkens

Tim Oettinger

Dick VanLangendon

13.5 State Bridge Deck Repair - Signing

13.5 State Bridge Deck Repair - Signing

16 State Bridge Deck Repair

13.5 State Bridge Deck Repair

13 State Bridge Deck Repair - Signing

16 State Bridge Deck Repair

13 State Bridge Deck Repair - Signing

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THE ASSETS SHOWING

\*Note: The Highway Dept employees are on 10 hour days from the 2nd Monday in April thru the last Friday in Sept.